

**MINUTES OF THE MEETING OF IQAC
HELD ON 17-12-2020**

AGENDA:

1. Feedback of Students.
2. Website updation.
3. Jio lease line installation.

Members Present:

1. M. Iboyaima Singh, IQAC Co-ordinator
2. M. Shyamjit Singh, IT Nodal Officer
3. Th. Ibomcha Singh, HOD Geography Department
4. Th. Achouba Singh, Assistant Professor, Anthropology Department
5. Md. Tamijuddin, Assistant Coordinator IQAC
6. Ksh. Biren Singh, Assistant Professor, History Department
7. Th. Amujao Singh, Assistant Professor, Chemistry Department
8. Kh. Amujao Singh, Assistant Professor, Physics Department
9. Sh. Manitombi Devi, Principal and Chairperson, IQAC.
10. N. Bimori Devi, Assistant Professor, Education Department
11. P. Ramdas Singh, Assistant Professor, Botany Department

The meeting was presided over by Sh. Manitombi Devi Chairperson IQAC.

With reference to the above agenda the following resolution was taken.

1. It is resolved that a programme of taking feedback from the students about the teaching-learning process be taken up.
2. It is resolved that the website of the college be updated within the month of January 2021.
3. Resolved that a preparation to install a Jio lease line be made in the near future.

Action Taken:

1. A feedback collection programme from the students was held in the month of December.
2. The college website was updated in the last week of January 2021.
3. The Jio lease line was installed properly in the month of April 2021.

Sd/-
Sh. Manitombi Devi
Principal
Kakching Khunou College

**MINUTES OF THE MEETING OF IQAC
HELD ON 10-05-2021**

AGENDA:

1. Training Programme of teachers for use of Moodle platform for e-learning.
2. Preparation of self-appraisal of teaching and non-teaching staffs.
3. Reconstitution of the IQAC.

Members Present:

1. Sh. Manitombi Devi, Principal and Chairperson, IQAC.
2. K. Priyokumar Singh, Associate Professor, Mathematics Department, M.U.
3. P. Ramdas Singh, Assistant Professor, Botany Department
4. Th. Ibomcha Singh, HOD, Geography Department
5. Th. Achouba Singh, Assistant Professor, Anthropology Department
6. Md. Tamijuddin, Assistant Coordinator IQAC
7. M. Iboyaima Singh, IQAC Co-ordinator
8. M. Shyamjit Singh, IT Nodal Officer
9. Ksh. Biren Singh, Assistant Professor, History Department
10. Th. Amujao Singh, Assistant Professor, Chemistry Department
11. Kh. Amujao Singh, Assistant Professor, Physics Department
12. Kh. Kalachand Singh, Local Educationalist
13. Kh. Raju Singh, Entrepreneur KRE- Brick Field
14. M. Solomon Singh, LDC, Computer Operator.

The meeting was presided over by Sh. Manitombi Devi Chairperson IQAC.

With reference to the above agenda, the following resolutions were taken.

1. It is resolved that a training programme for the faculties be organized within this month about Moodle e-learning platform.
2. It is resolved that the IQAC and Academic Committee be entrusted for the preparation and collection of self-appraisal from all staffs.
3. It is also resolved that IQAC of the college be reconstituted with the following members.

Sl. No.	Name and Department	Designation
1.	Sh. Manitombi Devi, Principal	Chairperson
2.	Kh. Amujao Singh, Assistant Professor, Physics Department	Co-ordinator
3.	M. Shyamjit Singh, Assistant Professor, Mathematics Department	IT Nodal Officer
4.	K. Priyokumar Singh, Associate Professor, Mathematics Department, MU	Nominated member
5.	Th. Ibomcha Singh, HOD Geography Department	Member
6.	Ksh. Biren Singh, Assistant Professor, History Department	Member
7.	Th. Achouba Singh, Assistant Professor, Anthropology Department	Member
8.	Md. Tamijuddin, Assistant Professor, History Department	Member
9.	Th. Amujao Singh, Assistant Professor, Chemistry Department	Member
10.	M. Iboyaima Singh, Assistant Professor, English Department	Member
11.	Kh. Kalachand Singh, Local Educationalist	Member
12.	Kh. Raju Singh, Entrepreneur, KRE- Brick Field	Member
13.	M. Solomon Singh, LDC, Computer Operator	Member

Action Taken:

1. A training programme of faculty members on Moodle platform was conducted in the month of June 2021 and online classes on Moodle platform started from July.
2. The IQAC and Academic Committee started the preparation of self-appraisal of teaching and non-teaching staffs.

Sd/-
Sh. Manitombi Devi
Principal
Kakching Khunou College

**MINUTES OF THE MEETING OF IQAC
HELD ON 15-12-2021**

AGENDA:

1. Preparation for the submission of IIQA.
2. Completion of Self Study Report(SSR)

Members Present:

1. Sh. Manितombi Devi, Principal and Chairperson, IQAC.
2. Dr. K. Priyokumar Singh, Associate Professor, Manipur University.
3. Kh. Kalachand Singh, Local Educationist.
4. Th. Ibomcha Singh, HOD, Geography Department.
5. Th. Achouba Singh, Assistant Professor, Anthropology Department.
6. Md. Tamijuddin, Assistant Professor, History Department
7. M. Iboyaima Singh, Assistant Professor, English Department
8. M. Shyamjit Singh, IT Nodal Officer
9. Ksh. Biren Singh, Assistant Professor, History Department
10. Th. Amujao Singh, Assistant Professor, Chemistry Department
11. Kh. Amujao Singh, IQAC Co-ordinator
12. Kh. Raju Singh, Entrepreneur/Proprietor, KRE-Brick Field
13. M. Solomon Singh, LDC. Computer operator.

The meeting was presided over by Sh. Manितombi Devi Chairperson IQAC.

With reference to the above agenda, the following resolutions were taken.

1. It is resolved that the IIQA be submitted in the month of March 2022.
2. It is also resolved that the preparation of SSR be completed within the stipulated time of 45 days.

Action Taken:

1. Necessary preparation for IIQA is made.
2. Arrangements for the completion of SSR is also undergoing.

Sd/-
Sh. Manितombi Devi
Principal
Kakching Khunou College